

**St. Hilda St. Patrick Episcopal Church**  
**BC Minutes — June 21, 2020**  
**Via Zoom**

11:12

Call to Order

- BC Members present
  - Valerie Cole Kelley — Sr. Warden
  - Bradley Ouellette — Jr. Warden
  - Bernie Johnson — Treasurer
  - Sam Magill
  - Bob Malone
  - Christine Cummings
  - Aspen Perry
  - Father Joseph Peters-Mathews
  - Robin Peterson — BC Clerk
  
- Opening prayer
- Valerie is timekeeper

11:13

Routine Business / Consent Agenda

- Confirming everyone's reports have been posted
- Bernie: Has done the paperwork
- Sam moved to accept Consent Agenda

11:15

Rekeying

- Brad: Spoke to someone about rekeying and costs. Estimate is \$600.00 (+/-)
- Keys should be different so that classrooms have their own keys, general church keys, and sacristy keys.
- Bernie: Thinks file cabinet in his office should be ok.
- Outdoor keybox: Was a concern but Joseph found out how to change the combination to get in.
- Bob discussed getting a smart key that can be operated from your phone as a possibility.
- Joseph: Discussed how many folks actually use the keybox, so a smart lock may not work as well with the amount of people that need to come in/out of the church.
- Only parishioners, and other tenants that have taken the Safeguarding classes will get code of lockbox.
- Joseph: A Google Spreadsheet should be used to keep records of who has keys and which ones.
- Val suggested that Zoe-Claire keep the spreadsheet and also contact people who might have keys to get them back.

- Joseph: Requesting old keys be turned in by next Tuesday.
- Sam: Move to authorize funds up to \$750 for rekeying. Christine seconded the motion. Motion carries.

11:32

#### Outdoor Sign

- Bernie spoke with Bob Cairnes who told him there are screws on top of sign that will open the sign in order to replace the LEDs.
- Discussion as to changing the info on the sign.

11:35

#### Homeless/Justice Update

- No update to-date. Sam and Bob suggested anyone with questions/concerns contact any member of the BC
- Property adjacent to Pumpkin Patch belongs to the church. Pumpkin Farm is for sale, so we need to discuss back property.
- Sam: found out we could get the back property rezoned so it can be used.

11:37

#### Homeless/Justice issues

- Val: We should have a list of any social services available.

11:39

#### Reopening Church

- Joseph: Criteria for reopening church. Needs to have all protocols in place and training.
- Discussion of Liability waiver/no waiver. Whether we go to 2 services with one of them being recorded and posted.
- Sam: Discussed coming back to morning prayer with no communion and no coffee hour would be a detriment to attendance. When we can come back to communion and/or coffee hour would be the best.
- Joseph: No one is being forced to come to church, but no one should be condemned if they are perceived to be in a vulnerable state and they come back.
- A lot of logistics need to be worked out for reopening. No hospitality but lots more greeter/usher positions to accomplish temperature taking, etc. Also, need to take into account families with children (nursery to open?), or people that are isolated and have no social contact and are suffering depression because of that.
- Val: People need to make decisions for themselves, but still adhere to the bishop's and the Governor's orders, as well as CDC guidelines.
- Sam: Suggested groups of 5 or 6 so there is the ability to fellowship.
- Bob: Suggested drive-in may be a possibility.
- Val: So, is one option not having in-person church at all until all phases have been passed? What do we need to do make in-person worship happen.
- Joseph: Masks, no touching, temperatures taken, sanitizer, etc.
- Bernie: So those who want to come, can come. Those who are uncomfortable with in-person can stay home and watch the service live-streamed.

- Joseph: According the Governor's requirements; in phase 2 we can have 66 people in the Nave, but with social distancing, we can't fit that many in.
- Sam: discussed requirements for tenants (12-step, etc.) utilizing the church, and requirements for us to come back to church.
- Joseph: Still talking about July 12<sup>th</sup>. Is there any other date to consider, do we wait until phase 4?
- Bernie: Questioned how many folks answered the survey sent out.
- Joseph: A majority of respondents made 2 services a possibility.
- Discussion as to whether 10 people in the church and others streaming in-home, and doing it in 2 services. We still need to support those who are isolated and need to have some kind of contact with others. We need to use volunteers to help with the logistics of getting people in the church. Aspen is willing to volunteer, Sam, Robin, Val also would volunteer. Sam suggested a pushback to July 19<sup>th</sup> before bringing people into the church. Joseph will put out an email with any change.

11:50

#### Technology

- Joseph has asked for \$250 (with matching funds from the diocese) be approved to enhance technology
- Discussion on what needs to be enhanced or added to our technology.
- Sam moved to approve the \$250 (+matching funds from the diocese), Christine seconded the motion. So moved.

12:24

#### Work Delegation

- Bob has volunteered to be the LEM Link. Robin will link to Adrienne regarding tenants using the church or other groups.
- Val: wants volunteers to work under Brad as far as all of his responsibilities are concerned.
- Joseph wants responses back next week.

12:35.

#### For the Good of the Order

- Val and Bradley will make up a list of miscellaneous jobs that need to be delegated w/responses needed by the 5<sup>th</sup> of July.
- Brad: Electrical work needs to be accomplished as there are several issues that could be a fire hazard. Brad spoke with contacts of his to see if someone could look at the issues. They could not. Per Sam, for insurance purposes, we need to have a professional electrician come to assess the issues and give an estimate. Needs to be dealt with as soon as possible. Brad estimates about \$100 or so to get someone out to assess the issues. Bernie suggests we allocate \$250 for this. Sam moves to get an electrician out to assess. Bob seconded the motion.
- Discussion: Robin volunteered to get Doc's point of contacts.
- Next meeting will be July 19<sup>th</sup>. Sam would like the assessment handled by the 19<sup>th</sup>

12:41

Sam moved to adjourn the meeting. Brad seconded. Motion carried.

Closing prayer.

Adjourned until 3<sup>rd</sup> Sunday in July, the 19<sup>th</sup>.

Respectfully submitted,  
Robin Peterson, BC Clerk  
8 July 2020